

Executive Registry
76-5639

THE WHITE HOUSE
WASHINGTON

November 12, 1976

MEMORANDUM FOR: AGENCY AND DEPARTMENT TRANSITION
OFFICERS

FROM: JOHN O. MARSH, JR. *John*
Counselor to the President

SUBJECT: Detail of Agency and Departmental Employees
to the Staffs of the President-elect and Vice
President-elect

The Presidential Transition Act of 1963 (Public Law 88-277, approved March 7, 1964, 3 U.S.C. 102, note), as amended by P.L. 94-499 October 14, 1976, provides in Sec. 3(a) (2) in part, as follows:

"That any employee of any agency of any branch of the Government may be detailed to such staffs (office staffs designated by the President-elect or Vice-President-elect) on a reimbursable basis with the consent of the head of the agency; and while so detailed such employee shall be responsible only to the President-elect or Vice-President-elect for the performance of his duties; Provided further, That any employee so detailed shall continue to receive the compensation provided pursuant to law for his regular employment, and shall retain the rights and privileges of such employment without interruption."

The authorization previously contained in the above section for non-reimbursable details was deleted by P.L. 94-499 and nonreimbursable details are no longer permitted.

Any Department or Agency detailing an employee pursuant to the above-cited authority will request reimbursement on the basis of the employee's salary plus all expenses which the Department or Agency incurs for the

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benefit of the employee such as retirement (Civil Service or Social Security), life insurance and health benefits. Additionally, reimbursement will be requested for any travel expenses borne by the Department or Agency in connection with the detail.

All such details shall be documented in writing and reported immediately to John O. Marsh, Jr., Counsellor to the President. Additionally, a copy of the document authorizing the detail shall be furnished as soon as possible to Mr. G. C. Gardner, Director of Administration, General Services Administration, 18th and F Streets, Northwest, Washington, D. C. 20405, together with the name of the employee involved, the date the detail began, the date it is expected to end, the employee's salary, the expenses the agency will incur on the employee's behalf during the period of the detail, and the amount of any travel expenses incurred.

CC:

Mr. Jack H. Watson, Jr.
Administrative Office of the U. S. Courts
Speaker of the House
President of the Senate

9/24/82 10:52 AM
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THE WHITE HOUSE

15 Nov 74

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Mr. Richard Lehman
Deputy to the Director for
International Intelligence
Central Intelligence Agency

UNCLASSIFIED CONFIDENTIAL SECRET

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EXECUTIVE SECRETARIAT

Routing Slip

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	D/DCI/IC		X		
4	DDS&T				
5	DDI				
6	DDA	X			
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9	GC		X		
10	LC				
11	IG				
12	Compt				
13	D/Pers		X		
14	D/S				
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16	Asst/DCI				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20	Dick Lehman	X			
21					
22					
SUSPENSE					
Date					

Remarks:

Executive Secretary
15 November 1976

Date

3637 (7-76)

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16	Asst/DCI				
17	AO/DCI				
18	C/IPS				
19	DCI/SS				
20	Dick Lehman		X		
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SUSPENSE

Date

Remarks:

You got attached un-opened
 letter - pls let me
 know if the two are related.

Exed [] by

15 Oct 1976

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3637 (7-76)